

Minutes of the Executive Committee
National Conference of Social Work

Sunday, January 6, 1935, 10:00 A.M., Room 200, Russell Sage Foundation Building,
New York City.

The following members were present: Miss Lenroot, the President, Mr. Bane, Miss Barrett, Mr. Beisser, ^{Mr. Davis} Mr. Ellis, Miss Gibbons, Miss Hall, Mr. Washington, and the General Secretary. In addition, Mr. Frank J. Bruno, Chairman of the Committee on International Conference of Social Work was present.

In the absence of the Treasurer the Secretary presented the Financial Statement for the fiscal year, January 1 - December 31, 1934. (See copies attached.) During the discussion it was pointed out that the deficit was due to necessary, extra-budgetary expenditures for additional stenographic services in the office, for special publicity service at the Kansas City meeting, which had been authorized by the Executive Committee, and for the completion of the editorial work on the new Index. There has been a net gain of 649 paid members in the Conference during the year, and the prospects for increased membership in 1935 and 1936 are excellent. After thorough discussion and upon motion duly made and seconded it was

Voted to approve the financial reports.

The Budget for 1935 was then presented. (See copy attached) Before taking action on the Budget a request was made that the proposed recommendation to abolish the \$2.00 registration fee be acted upon.

The proposal had been made at the previous meeting of the Executive Committee that the registration fee of \$2.00 be abolished, and that hereafter all persons registering at the Conference who were not members or official representatives of member agencies be expected to become members of the Conference at least in the minimum classification of \$3.00. Experience at the registration desk at the annual meeting indicates that there is considerable confusion regarding the \$2.00 registration fee, many persons believing it is simply the cheapest form of membership. Experience also indicates that practically every one who has registered on the registration fee would be just as willing to become at least a \$3.00 member of the Conference. The difference in cost of \$1.00 would not handicap any person who really wished to register at the annual meeting from doing so. After thorough discussion and upon motion duly made and seconded it was unanimously

Voted to abolish the \$2.00 registration fee for non-members, and that all persons registering be expected to be either members or to become so. (The question was raised as to whether or not persons had to be members to attend meetings. At no time have the meetings been closed to members only, or to registrants only, and the meetings will continue to be open to any one wishing to attend.)

Returning to the discussion of the Budget, it was pointed out that the proposed Budget made no provision for any publicity service at Montreal. This brought up the whole question of year-round interpretative publicity and membership promotion by the Conference. The Secretary called attention to the action taken by the Executive Committee in 1929 authorizing the year-round program when the opportune time should occur. During the discussion

it was stated that the next two years will probably be the most opportune for a forward movement on the part of the Conference, and that with year-round consistent membership promotion there was reasonable expectation of financing an educational publicity program such as had been planned for some time.

The Executive Committee carefully considered an analysis of the probable income for 1935 that had been prepared as a basis for the Budget estimates, and agreed that the estimates presented in the Budget were sufficiently conservative so that with the additional income from the new memberships that will be received in the place of registration fees it was reasonably safe to expect a much larger income from membership than provided for in the Budget as presented. After thorough discussion and upon motion duly made and seconded it was unanimously

Voted to add \$4,000.00 to the estimated income and an equal amount to the expenditures for the employment of a full-time staff member for a year-round interpretative publicity and membership promotion program.

Upon motion duly made and seconded it was

Voted to adopt the Budget as revised.

The Secretary called the attention of the Executive Committee to the existing publication contract for the Proceedings with the University of Chicago Press. Copies of the present contract and of a new proposed contract were distributed to the Committee. The essential differences are as follows: At the present time the Conference has to purchase a supply of Proceedings for any delinquent members who may subsequently pay up and thus be entitled to a volume of the Proceedings. The result of this has been that there have accumulated in the Conference office over the years a considerable supply of back volumes for which there is practically no sale. Under the proposed contract this supply will not be kept in the Conference office but in the University of Chicago Press, and all copies needed for late paying members will come from the supply printed for sale to the general public on order from the Conference office, thus relieving the office of providing storage space and the work of packing and distributing these extra copies. In other words, it consolidates all distribution of the Proceedings in one place, namely, the University of Chicago Press.

Under the old contract the University of Chicago Press printed a supply of Proceedings for sale to the general public, paying only the cost of stock, printing and binding. On the sale of these volumes they paid the Conference a 20% royalty of the price received. Under the new contract the Conference will pay for the printing of these additional copies, but will receive 80% royalty. The net increased profit under this arrangement the first year will not exceed \$200.00, but in each succeeding year it will increase until the Conference will be receiving an increased gain of \$500.00 or more, depending upon the number of volumes distributed, and as each succeeding volume comes under the 80% royalty agreement. After thorough discussion and careful consideration of all the factors involved, and upon motion duly made and seconded it was

Voted to authorize the Secretary to sign the new publication contract on behalf of the Conference.

Mr. Frank J. Bruno, Chairman of the Committee on International Conference, presented the report of that Committee:

"From experience with the last two International Conferences your Committee had certain data and judgments on which to base its deliberations. Among these were: that we should continue our relationships with the International Conference, cooperating with it with reference to stimulating attendance upon it by American social workers, contributing to its support financially and cooperating with it in the formulation of its program. Out of these years of experience one definite judgment has emerged; that any financial support we can give it must come from individual memberships solicited through the agency of our national office. Previously, funds from the United States were the main financial support of the International Conference of Social Work, the bulk of the money coming from Foundation sources, supplemented by contributions from individuals and by individual memberships. Foundation support is now out of the question, and this fact alone sharply limits the financial resources of the International Conference. It has, however, been accepted as final by both the International Conference and your own Committee. Our experience in assuming our share of financing the Frankfort Conference by contributions and by memberships proved so confusing that the former Committee recommended and your Committee agrees that it be not tried again, and that we place our sole reliance for securing the American contribution to the International Conference of Social Work upon individual memberships.

The former committees also assumed the financial responsibility for raising such money as we accepted as our share of the total expenses of the International Conference. Your present Committee, on the recommendation of its predecessor asks to be relieved of this task, and that any financial plan become the obligation of our Conference rather than of your committee.

At Frankfort a resolution was passed which looked toward the adoption of the plan of individual memberships by all the national committees as the most desirable method of financing the Conference.

The British Committee on Arrangements has apparently taken a different view of the matter and is unwilling to consider a plan for soliciting or even for recording an international membership, and is asking for a continuance of the double method pursued at Frankfort: that is, financial support to be secured by national quotas, which would be about \$650.00 in our instance; and registration fees from those who attend the London Conference which we estimate would total \$700.00 to \$800.00 additionally. However, the English Committee suggests, in addition, that the total cost of the Conference will be no less than \$10,000.00 and that the bulk of that money must come from England and the United States. They do not indicate what they believe our share should be.

Parenthetically, it should be noted that there is a balance of \$6,000.00 from the Frankfort Conference. The English Committee wishes to preserve this undiminished for the use of the organization committee for the 1940 Conference to be used in the four years of preparation between 1936 and 1940, as a sort of revolving fund. The British Committee is so using it.

Therefore your committee on the International Conference recommends, for your approval:

That individual memberships be the only method of securing financial support from the United States for the International Conference.

That the work of solicitation and recording such memberships be undertaken by our national office, and twenty per cent be deducted from the amounts so collected to defray part of the costs.

That we attempt to secure a sufficient number of memberships to provide \$2500.00 net for the International Committee; but that no pledge of that amount be given. That the attention of the Executive Committee of the International Conference and of the British Committee be called to the Frankfort resolution on membership.

On the matter of program, your Committee has less definite recommendations principally because the plans submitted to us are not so clear as those concerning finances. But we submit the following considerations:

That we are willing to undertake preliminary studies, if they bear directly upon the program;

That the request that we undertake a wholesale project of research in the Community and its social work functions be held in abeyance at present; submitting in its stead a bibliography of such studies as have already been made in that field in the United States.

Finally, your Committee recommends that as the American member of the Executive Committee of the International Conference, Miss vanKleeck, is unable to attend its next meeting, our Secretary, Mr. Knight, be sent to Rome to attend the meeting of the Executive Committee of the International Conference next month, in order that we may be represented on that occasion; that approval be secured for our financial plans; and that some agreement be reached on the methods we should pursue to cooperate in the development of the program.

It is also expected that Mr. Knight will spend a week in London, conferring with the British Committee on these same matters, as well as on preparing plans for the Institute to precede the 1936 London Conference."

January 6, 1935.

(Signed) Frank J. Bruno

After thorough discussion and upon motion duly made and seconded it was Voted that the Report of the Committee be approved, and the Secretary of the Conference be authorized to attend the next meeting of the Executive Board of the International Conference of Social Work in place of Miss van Kleeck.

The Secretary presented the report of the Committee on Admission to Status of Associate and Special Group and Booth Occupancy. The Committee has approved the following organizations as booth occupants in Conference Headquarters at Montreal, subject to the approval of the Executive Committee:

- American Association of Medical Social Workers
- American Association of Schools of Social Work
- American Association of Psychiatric Social Workers
- American Association of Social Workers
- American Association of Visiting Teachers
- American Birth Control League
- American Child Health Association
- American Legion, National Child Welfare Division
- American National Red Cross

American Public Welfare Association
American Social Hygiene Association
Association of the Junior Leagues of America
Big Brother and Big Sister Federation
Canadian Association of Social Workers
Canadian Conference of Social Work
Canadian Council on Child and Family Welfare.
Child Welfare League of America.
Children's Bureau, United States Department of Labor
Church Conference of Social Work of the Federal Council of the
Churches of Christ in America.
Church Mission of Help, National Council
Clinical Psychology Group
Committee on Citizens' Councils of the National Municipal League
Community Chests and Councils, Social Service Exchange Committee
Conference of Workers' Education
Episcopal Social Work Conference
Family Welfare Association of America
Federal Emergency Relief Administration
Home Economists in Social Work
Joint Vocational Service
Legal Aid Group
Life Insurance Adjustment Bureau
Montreal Council of Social Agencies
Mothers' Aid Association
National Association of Goodwill Industries
National Association for Travelers Aid and Transient Service.
National Board, Young Women's Christian Associations
National Catholic Welfare Conference, Social Action Department
National Child Labor Committee
National Children's Home and Aid Association
National Committee for Mental Hygiene
National Committee on Volunteers in Social Work
National Conference of International Institutes
National Conference of Jewish Social Service
National Council for the Physically Handicapped
National Council, Young Men's Christian Associations of the United States
of America
National Federation of Day Nurseries
National Federation of Settlements
National Florence Crittenton Mission
National Girls Work Council
National Institute of Immigrant Welfare
National Organization for Public Health Nursing
National Probation Association
National Recreation Association
National Society for the Prevention of Blindness
National Tuberculosis Association
National Urban League
Russell Sage Foundation
Salvation Army
Seamen's Agencies
Social Work Publicity Council
State Conference Secretaries

Publications

Columbia University Press
The Family

Publications

Russell Sage Foundation
The Survey
University of Chicago Press
Social Work Today

In accordance with the usual custom, and upon motion duly made and seconded it was

Voted that the President appoint a Nominating Committee of two from the Executive Committee to bring in nominations at the next meeting of the Executive Committee of two persons to serve terms of three years each on the Program Committee of the Conference in the place of Miss Florence Hutsinpillar and Mr. George Rabinoff, whose terms of office will expire at Montreal, and one person to serve a term of three years on the Editorial Committee in place of Miss Jessie Binford, whose term of office expires at the next annual meeting in Montreal.

The President of the Conference, who is also Chairman of the Program Committee, then presented informally the report of the Program Committee. The General Sessions of the Conference are tentatively planned as follows:

Sunday, June 9. Presidential Address: The Purposes of Social Work as Tests of the Social Order.

Monday, June 10. The Outlook for Economic and Social Security in Canada and the United States.

Tuesday, June 11. The Processes and Possibilities of Social Change in the Economic Order. Paul Douglas.

Wednesday, June 12. Reception to the President and Conference.

Thursday, June 13. Associate Group Dinners.

Friday, June 14. The Outlook for World Understanding as a Basis for World Security.

Saturday, June 15. Conference Luncheon. The Qualities and Responsibilities of Individual Citizenship in the New Order.-Gregory Vlastos.

The tentative plans for Section and Special Committee programs were discussed briefly. Upon motion duly made and seconded it was

Voted to approve the report of the Program Committee. The complete preliminary program will be published in the April Bulletin.

There being no further business, upon motion duly made and seconded, it was

Voted to adjourn.

Edward C. Gray, Jr.
General Secretary

National Conference of Social Work
Financial Statement
January 1 -- December 29, 1934

Operating Balance, January 1st \$ 2,983.23

Receipts:-

Memberships	\$ 28,092.74
Registration fees	2,234.63
Contributions	317.00
Sales, Bulletin	16.52
Sales, Proceedings	531.09
Refunds	328.12
Miscellaneous	723.33
Index	<u>334.00</u>

Total \$32,577.43

Total Receipts and Balance \$35,560.66

*Expenditures:-

Salaries	\$ 17,155.51
Travel	5,327.32
Printing	7,163.60
Postage	1,857.75
Supplies	708.18
Telephone and Telegraph	475.44
Rent	780.00
Equipment and Repairs	329.77
Miscellaneous	900.73
Refunds	<u>105.24</u>

Total \$34,803.54

Balance \$ 757.12

*Functional Distribution of Expenditures:-

Administration	\$ 12,733.87
Membership & Publicity	189.36
Annual Meeting	4,953.24
Proceedings & Index	6,213.30
Bulletin	2,193.14
Office Operation	8,053.58
Other	<u>467.05</u>

\$ 34,803.54

RECAPITULATION

Unpaid Bills (Proceedings)		\$ 3,942.97
Unpaid Guarantee	\$ 1,000.00	
Balance Available	<u>423.12</u>	
	\$ 1,423.12	<u>\$ 1,423.12</u>
Deficit		<u>\$ 2,519.85</u>

National Conference of Social Work
Budget Statement
January 1 - December 31, 1934.

	Budget 1934	Actual 1-1-34 12-29-34	Budget Balance
<u>Income:-</u>			
Memberships	\$25,000.00	\$25,917.74	
Guarantees	2,000.00	1,000.00	\$ 1,000.00
Registration fees	2,000.00	2,234.63	
Miscellaneous	<u>1,000.00</u>	<u>1,666.06</u>	
Total	\$30,000.00	\$30,818.43	\$ 1,000.00

Expenditures:-

Salaries	\$14,000.00	\$17,155.51	\$ -3,155.51
Travel	3,850.00	5,327.32	-1,477.32
Printing	7,500.00	6,969.21 (a)	530.79
Postage & Express	2,100.00	2,002.15 (b)	97.85
Supplies	800.00	713.05 (c)	86.95
Telephone & Telegraph	350.00	475.44	- 125.44
Rent	720.00	780.00	- 60.00
Equipment & Repairs	150.00	329.77	- 179.77
Miscellaneous	400.00	591.27	- 191.27
Refunds		<u>105.24</u>	<u>- 105.24</u>
Total	\$29,870.00	\$34,448.96	\$ -4,578.96
General Administration	\$12,250.00	\$12,733.87	\$ - 483.87
Membership & Publicity	200.00	189.36	10.64
Annual Meeting	2,300.00	4,953.24	-2,653.24
Proceedings & Index	5,300.00	6,108.72*	- 808.72
Bulletin	2,600.00	2,193.14	406.86
Office Operation	6,820.00	8,053.58	-1,233.58
Other	<u>400.00</u>	<u>217.05</u>	<u>182.95</u>
Total	\$29,870.00	\$34,448.96	\$ -4,578.96

(a) includes \$3322.30 1934 Proceedings bill, unpaid
 (b) includes 562.86 " " " "
 (c) includes 57.81 " " " "
 * " \$3942.97

RECAPITULATION

Total Budget Receipts	\$30,818.43
Unpaid Guarantees	1,000.00
Balance from 1933	<u>110.60</u>
Total 1934 Income	\$31,929.11
Deficit	<u>2,519.85</u>
	<u>\$34,448.96</u>
Total 1934 Expenditures	\$34,448.96

National Conference of Social Work
Budget January 1 - December 31, 1935

Income:-

Memberships	\$ 30,000.00
Guarantees	2,000.00
Registration Fees	3,000.00
Miscellaneous	<u>1,500.00</u>
Total	\$ 36,500.00

Expenditures:

Salaries	\$ 15,700.00
Travel	4,400.00
Printing	7,500.00
Postage & Express	2,300.00
Supplies	1,000.00
Telephone & Telegraph	500.00
Rent	960.00
Equipment & Repairs	300.00
Miscellaneous	<u>500.00</u>
Total	\$ 33,160.00

Functional Distribution:-

General Administration	\$ 12,200.00
Membership Promotion & Publicity	500.00
Annual Meeting	3,300.00
Proceedings	4,750.00
Bulletin	2,550.00
Office Operation	9,360.00
Miscellaneous	<u>500.00</u>
Total	\$ 33,160.00

Estimated Income	\$ 36,500.00
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Estimated Expenditures	\$ 33,160.00
1934 Deficit	<u>2,519.85</u>

Total Expenditures	\$ <u>35,679.85</u>
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Estimated Surplus	\$ 820.15
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Minutes of the Executive Committee
National Conference of Social Work

Sunday, June 9, 1935, 1:00 P. M., Mount Royal Hotel, Montreal, Canada

The following members were present: Miss Lenroot, Monsignor Keegan, Mr. Knight, Miss Gibbons, Mr. Goldsmith, Mr. Hodson, Miss Kaufman, Mr. Lurie, and Mr. Bruno.

In the absence of the Treasurer the Secretary presented the Treasurer's Report as follows:

"In view of the fact that the fiscal year of the Conference coincides with the calendar year, the Treasurer's Report at this time can be only an interim report of the financial affairs of the Conference for the first five months of 1935, and a forecast for the balance of the year. Total receipts including the operating balance carried forward from last year amount to \$18,938.30. During this same period total expenditures have been \$16,770.04, leaving an operating balance of \$2,168.26.

"The total estimated income for 1935 was \$40,500.00, of which \$2,519.85 was allocated for clearing the bookkeeping deficit of December 30, 1934, leaving available for 1935 expenditures \$37,980.15. The estimated expenditures for 1935 were \$37,160.00. Total 1935 receipts have been \$17,349.18, leaving a total of estimated receipts for the balance of the year of \$23,150.82. In view of the large attendance at this annual meeting it is reasonable to anticipate that this income for the balance of the year will be realized. Of this balance, \$20,630.97 will be available for the expenditures for the balance of the fiscal year. Our estimated expenditures for this period are \$20,389.96.

"This all indicates that the Conference is on a sound financial basis, and that we have a reasonable expectation of realizing our budget estimates.

"However, this will be possible only if the Conference can depend on the same loyal support during the balance of this year that it has received from its members previously. Your Treasurer wishes to express on behalf of the Conference our appreciation of the support already received and our feeling of assurance that this support will be continued."

Respectfully submitted,

C. C. STILLMAN, Treasurer

National Conference of Social Work
Budget Statement
May 28, 1935

	Budget 1935	Actual 1-1-35- 5-28-35	Budget Balance 6/1-12/30, 1935
Income:-			
Memberships	\$37,000.00	\$16,925.00	\$20,075.00
Guarantees	2,000.00	100.00	1,900.00
Miscellaneous	1,500.00	324.18	1,175.82
Total	40,500.00	17,349.18	23,150.82
Less 1934 Deficit	2,519.85		2,519.85
Total for 1935	37,980.15		20,630.97
Expenditures:-			
Salaries	19,700.00	7,665.92	12,034.08
Travel	4,400.00	2,453.41	1,946.59
Printing	7,500.00	3,373.38	4,126.62
Postage	2,300.00	1,259.06	1,040.94
Supplies	1,000.00	829.17	170.83
Telephone & Telegraph	500.00	144.39	355.61
Rent	960.00	400.00	560.00
Equipment & Repairs	300.00	276.67	23.33
Miscellaneous	500.00	368.04	131.96
Refunds			
Total	\$ 37,160.00	\$ 16,770.04	\$ 20,389.96
Administration	12,200.00	6,074.97	6,125.03
Membership & Publicity	4,500.00	1,213.96	3,286.04
Annual Meeting	3,300.00	1,366.62	1,933.38
Proceedings & Index	4,750.00	1,184.20	3,565.80
Bulletin	2,550.00	1,928.19	621.81
Office Operation	9,360.00	4,809.23	4,550.77
Other	500.00	192.87	307.13
Total	\$ 37,160.00	\$ 16,770.04	\$ 20,389.96

National Conference of Social Work
Financial Statement
All Receipts and Expenditures
January 1 - May 28, 1935

Operating Balance, January 1

\$ 757.12

Receipts:-

Memberships	\$17,850.00
Contributions	151.00
Sales, Bulletin	12.25
Sales, Proceedings	6.40
Refunds	138.48
Miscellaneous	14.05
Index	4.00
International Conference	5.00

Total

18,181.18

Total Receipts and Balance

\$18,938.30

#Expenditures:-

Salaries	\$7,665.92
Travel	2,453.41
Printing	3,373.38
Postage	1,259.06
Supplies	829.17
Telephone & Telegraph	144.39
Rent	400.00
Equipment & Repairs	276.67
Miscellaneous	368.04
Refunds	---

Total

16,770.04

Balance

\$ 2,168.26

#Functional Distribution of Expenditures:-

Administration	\$ 6,074.97
Membership & Publicity	1,213.96
Annual Meeting	1,366.62
Proceedings & Index	1,184.20
Bulletin	1,928.19
Office Operation	4,809.23
Other	192.87

\$16,770.04

After thorough discussion and upon motion duly made and seconded it was Voted to approve the report of the Treasurer.

Mr. Frank Bruno, Chairman of the Committee on the Third International Conference of Social Work, presented an informal report from that Committee. The Committee has given careful consideration to the nomination of personnel to participate in the program at the Conference in London at the request of the Executive Board of the International Conference. The final decision as to nominations will be made at the meeting of the Committee on International Conference to be held later in the Conference week. He presented a number of the suggestions that had been made and asked for the discussion of the Executive Committee.

He also announced that arrangements were being made for suitable hotel headquarters for the United States delegates and the other services that will be necessary and desirable to assist delegates in the United States to participate most effectively in the Third International Conference of Social Work. A campaign for membership will begin early in the fall.

After thorough discussion and upon motion duly made and seconded it was Voted to approve the report of the Committee on International Conference.

The Secretary called the attention of the Executive Committee to the fact that no clear-cut agreement had been made with the hotels in Washington regarding the treatment to be accorded Negro delegates at the time the invitation to go to Washington for the 1936 annual meeting was accepted. The Secretary has been in conference with the managers of the leading hotels, Convention Bureau, and members of our local committee in Washington. What appears to be a reasonable agreement in the light of the customs of Washington has been reached informally. However, before formal acceptance of such an agreement the Secretary wishes the matter discussed by the Executive Committee and definite instructions if possible.

After thorough discussion and upon motion duly made and seconded it was Voted that the Executive Committee agree that any hotel designated as headquarters of the National Conference of Social Work shall in turn agree to accept Negro delegates as their guests.

There being no further business the Executive Committee adjourned.

Howard R. King Jr.
Gen'l Sec'y.

Minutes of the Executive Committee
National Conference of Social Work

Tuesday, June 11, 1935, 4:00 P. M., Mount Royal Hotel, Montreal, Canada.

The following members were present: Miss Lenroot, President, Mr. Atwater, Mr. Beisser, Mr. Davies, Miss Eldridge, Miss Gibbons, Mr. Hodson, Monsignor Keegan, Mr. Lurie, Reverend McLachlan, and the General Secretary.

The Executive Committee was informed that a delegation representing the National Coordinating Committee of Rank and File Groups in Social Work requested a hearing relative to alleged cases of racial discrimination on the part of certain hotels in Montreal. After a brief discussion of procedure to be followed a committee headed by Mr. Bernard Riback was admitted and presented their charges. Inasmuch as there was no substantial difference of opinion as to the facts in the case, a memorandum prepared by the Secretary for the Executive Committee was read as follows:

"It was brought to the attention of the Secretary of the National Conference of Social Work on Monday morning that two Negro attendants at the National Conference felt that they had been discriminated against in securing lodging because of their color. The Secretary immediately gave personal attention to the matter. As near as can be ascertained is the fact that these two persons, together with several others, drove in from New York on the middle of Sunday afternoon. They had made no advance hotel reservations and did not consult the Conference Housing Committee at Headquarters. Independently they applied for lodgings at the following hotels: The Roosevelt, New Carlton, Arcadia, and the Queen's, and were declined accommodations on the grounds that the hotels had no more rooms. It is claimed that in at least one instance a white person applying for accommodations immediately afterwards secured them. The claim is made also that they were declined accommodations at a number of private boarding houses on the ground that these boarding houses did not take colored people. Finally late in the evening they secured accommodations which they regard as entirely unsatisfactory. The Secretary took the two aggrieved persons directly to Mr. Panet-Raymond, Chairman of the Housing Committee, and instructed him to secure satisfactory accommodations for these two persons. Mr. Panet-Raymond gladly cooperated and secured accommodations in a private house which was the best available at the time at a rate of \$4.50 per day for two. According to their own statement these persons did not visit the accommodations secured, which were about a mile and a half from Conference Headquarters. Many delegates have been placed in private boarding houses at even greater distances.

"A delegation from the National Coordinating Committee of Rank and File Groups in Social Work, headed by Mr. Riback, met with the Secretary late Monday afternoon and stated that at a meeting of the National Coordinating Committee a resolution had been passed demanding that the Conference memorialize the city of Montreal in protest against discrimination against Negroes on the

grounds of the instance outlined above. Mr. Panet-Raymond, Chairman of the Housing Committee, who is also manager of the Place Viger Hotel, personally accompanied three men, Mr. Thomas Brown, Mr. Allen McKenzie, and Mr. Arnold Johnson, to the Place Viger Hotel and gave them accommodations at that hotel at the rate of \$1.50 per day. The Secretary promised the delegation that a committee of ten, headed by Mr. Riback, and including the three men mentioned above, would be given a hearing at the Executive Committee on Tuesday, June 11, 4:00 P. M., at the Mount Royal Hotel, Salon C. *stamant*

"A summary of the general housing situation and the arrangements and agreements made in Montreal would seem in order:

"1. The Housing Committee prepared early in the fall a list of recommended hotels. These hotels were those known to be clean, sanitary, and accustomed to keeping their agreements and observing reservations made in advance. Representatives of these hotels unanimously agreed that there would be no discrimination against Negroes in their hotels during the period of the Conference. Up to date there has been no instance of discrimination in these hotels that has come to the attention of the Secretary. On the other hand, Negro delegates have been housed in a number of these hotels without question and have enjoyed the privileges of the public dining room.

"2. About four to six weeks prior to the opening of the Conference all hotel accommodations from this recommended list that had been promised to the Conference were filled. Therefore it became necessary to secure a list of boarding houses and of less reliable hotels. A second inspection was made and as much care as was humanly possible under the circumstances was exercised in assigning delegates to accommodations in these hotels.

"It is interesting to note that of the four hotels where this group claimed discrimination has taken place, but two have been used at all by the Housing Committee, and only one was on the original approved list. The Housing Committee that has been almost in hourly communication with these hotels during the past two weeks knows for a fact that they had on reservation for Conference attendants all rooms that could possibly be expected. Hotels must keep some rooms available for their regular transient trade. Therefore when the hotels claimed that they were full and could take no more Conference people, we have reason to believe they were stating a fact. Where Conference people have secured accommodations at a late hour, it is due to the fact that some person with a reservation has cancelled.

"Your Secretary, who has been in daily communication with the Housing Committee during the past four weeks, believes that they have handled the housing situation without discrimination and to the best of their ability under existing circumstances. On Thursday, June 6, there were more than 4500 advance reservations in hotels and rooming houses.

"Your Secretary, as the representative of the Conference, when faced with practical tasks of making arrangements for housing Conference attendants, the holding of meetings including luncheons and dinners, has taken the following position:

"1. That at all meetings under the control of the Conference including luncheons and dinners there should be no discrimination.

"2. That the hotel designated as the National Conference Headquarters Hotel should house such Negro delegates as might wish to stay there.

"So far as your Secretary is aware, this agreement has been lived up to in Montreal. If there has been discrimination it has been on the part of rooming houses or hotels over which the Conference has had no control and because of arrangements made independently."

The delegation then discussed the matter further demanding that the Conference Executive Committee memorialize the Mayor of the city protesting against racial discrimination on the part of certain hotels and boarding houses and take other action. During the discussion Mr. Panet-Raymond, Chairman of the Local Committee on Hotels and Housing, and Dr. Frank G. Pedley, Secretary of the Local Committee on Arrangements, spoke. Mr. Eugene Kinckle Jones, a former Vice-President of the Conference, who was also present, participated in the discussion, and spoke appreciatively of the progress made by the Conference during the past years in helping to establish better racial relations, particularly at the time of conventions and conferences.

It was not denied that there is racial discrimination in Montreal. It is also true that there is no instance on record or that has been brought to the attention of the Conference offices where Negroes who have applied for reservations at any of the hotels listed in the Conference Bulletin through the regular Conference Housing Committee have been discriminated against in any way because of color. Negroes had reservations and were living at the Mount Royal Hotel, the Windsor Hotel, and the Place Viger without discrimination of any kind.

After thorough discussion the Executive Committee upon motion duly made and seconded adopted the following resolution:

"The Executive Committee wishes to go on record to the Montreal Committee on Arrangements commending them for their success in conforming to the policy of the Conference in obtaining accommodations for delegates of the Conference, and notes with satisfaction the absence of undesirable experiences of discrimination arising because of racial factors in housing and caring for the delegates. The Executive Committee, however, deplors the several instances of discrimination which have arisen locally outside of the responsibility or activity of the Montreal Committee on Arrangements, which indicate attitudes of social discrimination against Negro delegates."

In view of possible difficulties arising in Washington, upon motion duly made and seconded it was
Voted that the Executive Committee instruct the President to appoint a Committee of three members of the Executive Committee to review such arrangements as have been made, and make such new arrangements as may be necessary, to assure Conference delegates at the meeting in Washington, D. C. of the minimum of discrimination, and to formulate a statement of policy regarding hotel and housing arrangements acceptable to the National Conference of Social Work, and to report back to the Executive Committee at its next meeting.

Mr. Albert H. Jewell, Kansas City, Missouri, Chairman of the Time and Place Committee, appeared before the Executive Committee with the report of the Time and Place Committee. After considering invitations from several cities, of which two, Columbus, Ohio, and Indianapolis, Indiana, were well supported, the Committee unanimously recommended that the 1937 meeting of the National Conference of Social Work be held at Indianapolis, Indiana, with the time left to the vote of the Executive Committee.

In presenting his report he stated it was the unanimous opinion of this year's Time and Place Committee that because of the rapid growth of the Conference and of the increased difficulty in caring for the annual meeting of the Conference that the Executive Committee during the coming year review the existing functions of the Time and Place Committee and increase the functions of the Committee from one of simply hearing and passing upon invitations that may be presented to one of definitely and positively studying the various advantages and disadvantages of a number of cities and of selecting a city, regardless of whether or not an invitation has been extended. Inasmuch as such a change in policy would also affect financial arrangements it was thought wise to request the Executive Committee to give the whole question serious consideration.

Upon motion duly made and seconded it was
Voted to approve the recommendation of the Time and Place Committee and to refer the further recommendation as to change of function of the Time and Place Committee to the Executive Committee for action.

Mr. Pierce Atwater, Chairman of the Special Nominating Committee of the Executive Committee, reported the following nomination for member of the Editorial Committee, to serve a term of three years, A. Wayne McMillen, Chicago, Illinois; for members of the Program Committee of the Conference to serve terms of three years, Mr. Maurice Taylor, Boston, Massachusetts, and Miss Elizabeth Webster, Chicago, Illinois; for member of the Program Committee to serve a term of one year in the place of Mr. Stanley P. Davies, resigned, Mr. Robert T. Lansdale, New York City.

Upon motion duly made and seconded it was
Voted to approve the report of the Committee on Nominations and to declare the persons elected by the Executive Committee.

There being no further business the meeting adjourned.

*Howard R. King, Jr.,
Genl Secy.*

Minutes of the Executive Committee
National Conference of Social Work

Saturday, June 15, 1935, at 8:00 o'clock A. M., Mount Royal Hotel, Montreal,
Canada.

About a dozen old and new members of the Executive Committee were present at an informal discussion of the 1935 annual meeting, particularly the new program organization, and ways and means of improving the annual meeting for 1936.

Howard King
Emil Seely

Minutes of Special Meeting of Executive Committee
Held Saturday, October 5, 1935, 477 Madison Avenue, New York City

The following members were present: Monsignor Keegan, President, Miss Atkinson, Miss Breckinridge, Miss Brown, Miss Colcord, Mr. Davies, Mr. Hodson, Mr. Lurie, Mr. Street, Mr. West, and the General Secretary. In addition, Mr. Karl de Schweinitz and Mr. T. Arnold Hill, both members of a special committee appointed by the president, were also present. Mr. Cottrell, secretary of the Washington, D. C. Board of Trade, was present during a part of the meeting.

The President opened the meeting by reading two resolutions adopted by the Executive Committee at Montreal. The first resolution, adopted at the meeting on Sunday, June 9, reads, "The Secretary called the attention of the Executive Committee to the fact that no clear-cut agreement with the hotels in Washington regarding the treatment to be accorded Negro delegates at the time that the invitation to go to Washington for the 1936 annual meeting was accepted. The Secretary has been in conference with the managers of the leading hotels, convention bureau and various members of our local committee in Washington. What appeared to be a reasonable agreement in the light of the customs of Washington had been reached informally. However, before formal acceptance of such an agreement the Secretary wishes the matter discussed by the Executive Committee with definite instructions if possible.

"After thorough discussion and upon motion duly made and seconded, it was voted that the Executive Committee agree that any hotel indicated as headquarters of the National Conference of Social Work shall in turn agree to accept Negro delegates as their guests."

At the meeting on Tuesday, June 11, the following action was taken by the Executive Committee. "In view of possible difficulties arising in Washington upon motion duly made and seconded, it was voted that the Executive Committee instruct the President to appoint a committee of three members of the Executive Committee to review such arrangements as have been made and make such new arrangements as may be necessary to assure Conference delegates at the meeting in Washington, D.C. the minimum of discrimination and to formulate a statement of policy regarding hotel and housing arrangements acceptable to the National Conference of Social Work and to report back to the Executive Committee at its next meeting."

In accordance with the above resolution the President appointed the following Committee: Mr. Karl de Schweinitz, Philadelphia, Mr. T. Arnold Hill, New York City, and Mr. Harry Lurie, New York City.

The Secretary was asked to review the negotiations with the Washington local committee and the Washington hotels regarding arrangements with the Conference and particularly in regard to accommodations for Negro delegates. He reported that at a meeting of the local committee and the representatives of the hotels held on March 22 it was the general opinion that a satisfactory arrangement could be worked out. The Secretary, however, asked for a definite statement of policy so that there might be no misunderstandings. In response to this request, Mr. Curtis Hodges, the Director of the Greater National Capital Committee of the Washington Board of Trade, which is the convention bureau of Washington, D.C., took the matter up with the individual hotels, with the following result as quoted from a letter of April 20 from Mr. Hodges to Mr. Knight. "Since that time (March 22) I have

had further conferences with the hotel people and am authorized to say that there will be no difficulty in the matter of race discrimination in the attendance at any of the meetings, luncheons or banquets in the hotels. As to the rules bearing on service in public dining rooms and room accommodations this is a matter of policy that will have to be handled by each hotel individually." This, of course, still left the whole question on the important points of housing and dining room service unsettled. Because of this situation the Secretary asked for instructions which were given in the first resolution quoted above.

The special committee of the Conference consisting of Mr. de Schweinitz, Mr. Hill, Mr. Lurie, and the General Secretary met with the representatives of the hotels and the local committee in Washington on Saturday, September 21. After a thorough discussion the managers of the hotels present refused to give any agreement stating frankly that with but one exception their hotels would not house Negro delegates or permit the use of public dining rooms. However, before making a final statement they wished to call a meeting of all the hotel managers represented in their association for further discussion. The matter was therefore left open. Subsequently the Secretary was notified that the hotel managers had met and after discussing the whole question but one of the thirty-three hotels had agreed to either house Negro delegates or permit them to use the public dining rooms and then only on the condition that the other hotels would do likewise. The other hotels flatly refused to meet either of these requirements and offered no substitute proposition.

The whole question was discussed informally and at length. The special committee consisting of Mr. de Schweinitz, Mr. Hill, and Mr. Lurie unanimously reported that in their judgment it would be impossible to hold the 1936 annual meeting in Washington and wished to be relieved of further responsibility. Finally it was moved and seconded: that a committee of three consisting of the President, the General Secretary and one other member of the Executive Committee be empowered to select the meeting place for the 1936 annual meeting. This action is taken on the assumption that a sound rule for the National Conference of Social Work in the selection of a Conference city is that all hotels in which meetings of the Conference and of Associate Groups are scheduled or which are listed officially by the Conference or by the local committee on arrangements will guarantee the National Conference of Social Work that all delegates without any discrimination shall have equal opportunities to secure lodging, meals, meeting places and other necessary privileges.

An amendment was moved and seconded as follows to insert the following statement at the beginning of the above motion, namely, "that the 1936 meeting of the National Conference of Social Work be not held in Washington" and "that a committee of three consisting of the President, the General Secretary and one other member of the Executive Committee be empowered to select the meeting place for the 1936 annual meeting, etc." After a full discussion of the amendment and a roll call vote being called for, there were three ayes, Miss Breckinridge, Mr. Lurie and Mr. Street, and six nays, Monsignor Keegan, Miss Atkinson, Miss Brown, Miss Colcord, Mr. Davies, and Mr. West, and the amendment was therefore lost. A roll call vote being called for on the original motion, it was adopted by eight ayes and one nay, Monsignor Keegan, Miss Breckinridge, Miss Atkinson, Miss Brown, Miss Colcord, Mr. Davies, Mr. Street, and Mr. West voting aye and Mr. Lurie nay.

There being no further business, the meeting was adjourned.

Howard R. G. Lurie
Gen. Secy.

Minutes of the Executive Committee
National Conference of Social Work

Sunday, November 3, 1935, 2:30 P.M., Room 200, Russell Sage Foundation Building, New York City.

The following members were present: Monsignor Keegan, the President, Mr. Braucher, Miss Breckinridge, Miss Brown, Miss Colcord, Mr. Davies, Mr. Persons, Mr. Street, and the General Secretary.

In the absence of the Treasurer, the Secretary presented the financial statements. (See copies attached). During the discussion of the financial statements it was pointed out that the total expenditures so far this year included the deficit of \$2500. carried over from last year. Also, the balance of the University of Chicago Press bill had been paid since these statements were prepared so that at the time the report was made there were no outstanding bills. The prospective deficit consists entirely of the probable cost of this year's Proceedings, the bill for which will not be received until some time in January. The campaign for increased membership in several of the larger cities will reduce the prospective deficit in proportion to their success. After thorough discussion and upon motion duly made and seconded, it was

Voted to approve the report of the Treasurer.

This being the meeting at which the Treasurer is annually elected, the name of Mr. C. C. Stillman was placed in nomination. Upon motion duly made and seconded, it was

Voted that Mr. C. C. Stillman be reelected Treasurer and that the Executive Committee express to him their appreciation of his services.

The Special Committee authorized at the preceding meeting of the Executive Committee to select the meeting place for the 1936 annual meeting reported as follows:

"The National Conference of Social Work has always stood for the professional equality of all of its members and delegates. Each year in making arrangements for its annual meetings, the Conference has been successful in working out on a cooperative basis with the city entertaining the Conference, a minimum of discrimination and segregation of minority groups, in each case maintaining a position more advanced than had ever before been taken in the host city. In Montreal, so far as the Conference was concerned, there was no discrimination.

"Because of the lack of a definite agreement with the hotels in Washington, which should have been made at the time the invitation was accepted, the Executive Committee at the Montreal Meeting authorized the President to appoint a committee of three to review with the General Secretary, tentative arrangements in Washington. The President appointed the following committee: Mr. Harry Lurie, Mr. T. Arnold Hill, and Mr. Karl de Schweinitz.

"The Committee met with the representatives of the Hotel Men's Association and the Washington Local Committee in Washington on September 21. The representatives of the hotels agreed that there would be no discrimination of any kind at meetings of the Conference, but would give no assurance on the question of housing negro delegates and the acceptance of their

National Conference of Social Work

Budget Statement

October 26, 1935.

	Budget 1935	Actual 1-1-35-10-28-35	Budget Balance	Revised as of Nov. 1'
Income:-				
Memberships	\$37,000.00	\$29,986.33	\$7,013.67	\$1,500.00
Guarantees	2,000.00	100.00	1,900.00	2,000.00
Miscellaneous	<u>1,500.00</u>	<u>3,601.29</u>		
Total	\$40,500.00	\$33,687.62	\$8,913.67	\$3,500.00
Balance				<u>2,997.82</u>
Estimated Deficit December 31, 1935				<u>\$6,497.82</u>
				<u>4,209.20</u>
Total				\$10,707.02
Expenditures:-				
Salaries	\$19,700.00	\$15,617.01	\$4,082.99	\$ 3,533.00
Travel	4,400.00	5,175.48	-- 775.48	1,000.00
Printing	7,500.00	5,130.07	2,369.93	3,750.00
Postage	2,300.00	2,314.50	-- 14.50	700.00
Supplies	1,000.00	1,004.90	-- 4.90	100.00
Telephone & Telegraph	500.00	489.32	10.68	40.00
Rent	960.00	800.00	160.00	160.00
Equipment & Repairs	300.00	580.44	-- 280.44	
Miscellaneous	500.00	1,188.20	-- 688.20	200.00
Refunds		<u>26.00</u>	<u>-- 26.00</u>	
Total	\$37,160.00	\$32,325.92	\$4,834.08	\$ 9,483.00
Balance University of Chicago Press bill				<u>1,224.02</u>
Total Expenditures				\$10,707.02
Administration	\$12,200.00	\$10,275.09	\$1,924.91	
Membership & Publicity	4,500.00	2,761.55	1,738.45	
Annual Meeting	3,300.00	4,182.98	-- 882.98	
Proceedings & Index	4,750.00	3,243.23	1,506.77	
Bulletin	2,550.00	2,432.63	117.37	
Office Operation	9,360.00	8,863.81	496.19	
Other	<u>500.00</u>	<u>566.63</u>	<u>-- 66.63</u>	
Total	\$37,160.00	\$32,325.92	\$4,834.08	

National Conference of Social Work
Financial Statement
January 1 - October 26, 1935

Operating Balance, January 1 \$ 757.12

Receipts:-

Memberships	\$30,911.33
Contributions	2,779.10
Sales, Bulletin	15.75
Sales, Proceedings	8.40
Refunds	219.48
Miscellaneous	576.56
Index	6.00
International Conference	<u>50.00</u>

Total 34,566.62

Total Receipts and Balance \$35,323.74

*Expenditures:

Salaries	\$15,617.01
Travel	5,175.48
Printing	5,130.07
Postage	2,314.50
Supplies	1,004.90
Telephone & Telegraph	489.32
Rent	800.00
Equipment & Repairs	580.44
Miscellaneous	1,188.20
Refunds	<u>26.00</u>

Total 32,325.92

Balance \$ 2,997.82

*Functional Distribution of Expenditures:-

Administration	\$10,275.09
Membership & Publicity	2,761.55
Annual Meeting	4,182.98
Proceedings & Index	3,243.23
Bulletin	2,432.63
Office Operation	8,863.81
Other	<u>566.63</u>
	<u>\$32,325.92</u>

SUMMARY

Receipts, January 1 - October 26, 1935	\$35,323.74
Estimated Receipts, October 27 - December 31, 1935	3,500.00
Estimated Deficit	<u>4,209.20</u>
Total	<u>\$43,032.94</u>

Expenditures, January 1 - October 26, 1935	\$32,325.92
Estimated Expenditures, October 27 - December 31, 1935	<u>10,707.02</u>
Total	<u>\$43,032.94</u>

patronage in public dining rooms.

"At a specially called meeting of the Executive Committee of the Conference held in New York, Saturday, October 5, at which a representative of the Washington Convention Bureau was present, Mr. Lurie, Mr. Hill, and Mr. de Schweinitz unanimously reported that in their judgment satisfactory arrangements could not be made in Washington. Thereupon, the Executive Committee adopted the following resolution:

"That a committee of three consisting of the President, the General Secretary and one other member of the Executive Committee (Mr. Stanley P. Davies) be empowered to select the meeting place for the 1936 annual meeting. This action is taken on the assumption that a sound rule for the National Conference of Social Work in the selection of a Conference city is that all hotels in which meetings of the Conference and of Associate Groups are scheduled or which are listed officially by the Conference or by the local committee on arrangements will guarantee the National Conference of Social Work that all delegates without any discrimination shall have equal opportunities to secure lodging, meals, meeting places and other necessary privileges."

This action was taken in accordance with Section 5 of the Constitution headed "Annual meetings" as follows:

"The Conference shall meet annually at such time and place as may be determined by the preceding Conference, as provided in the By-Laws. The Executive Committee shall have authority to change the time or place of the annual meeting in case satisfactory local arrangements cannot be made or for other urgent reasons....."

"The Washington Local Committee and the Washington Convention Bureau were officially notified of this action and were allowed ample time to meet the conditions. In the absence of such assurance from Washington, the President, General Secretary, and Mr. Davies personally visited Atlantic City and secured guarantees from sufficient hotels to house adequately without discrimination, the Conference delegates. They are also assured of all other facilities needed for the holding of a successful annual meeting.

"Therefore, in accordance with the authority definitely delegated to this committee by the Executive Committee, it has been decided that the 1936 Annual Meeting of the National Conference of Social Work will be held in Atlantic City, New Jersey, May 24 - 30, 1936.

Signed: Robert F. Keegan
President

Upon motion duly made and seconded it was unanimously

Voted to approve the report of the Special Committee on the 1936 annual meeting.

Mr. Frank J. Bruno, Chairman of the Committee on the Third International Conference of Social Work reported informally. The Committee was

asked by the Executive Board of the International Conference of Social Work to suggest four persons from the United States to participate in the program in different ways. After careful consideration the Committee recommended Miss Katharine F. Lenroot, Miss Margaret Rich, Miss Dorothy Kahn, and Monsignor Robert F. Keegan. The suggestions were forwarded to the office of the International Conference of Social Work and were heartily accepted by the Executive Board. Formal invitations to participate in the program have been sent by Mr. Farquharson. Monsignor Keegan will be unable to go to London for the International Conference and hence can not participate in the program. The Committee, therefore, at its meeting held earlier in the day unanimously recommended Mr. C. M. Bookman of Cincinnati to take his place on the program.

Mr. Bruno then reported that a special project had been suggested by Dr. Karpf and Miss van Kleeck and presented to the International Conference Advisory Committee in London in September. The suggestion was that a factual study of what had happened to social work since the last meeting of the International Conference held in Frankfort be made and reported at the beginning of the next meeting in London. The degree to which the United States Committee should participate in such a study was still under discussion in the Committee (at a subsequent postponed meeting of the Committee on International Conference it was agreed to send the following cable to the International Conference Secretariat in time to reach the meeting of the Executive Board to be held in Brussels on November 4. This cable states the conclusion of the Committee on the Third International Conference relative to this project as follows: Transmit immediately meeting at Brussels stop Our Committee believes plan described your letter eighteenth October and reported by van Kleeck impractical stop Suggest as alternative establishment of new preparatory commission recent changes in social work similar to existing commissions to secure factual material for presentation Sunday meeting as suggested stop Recommend International Labor Office expert as rapporteur Swiss, Scandinavian or Netherlands Chairman and urge active participation of other countries including the United States).

The Chairman of the Committee announced that plans for the Summer School under the direction of British Committee to be held the week preceding the International Conference of Social Work were going forward steadily. The attendance is being limited to approximately 200 so that the quota for the United States is approximately 75.

The campaign for membership in the International Conference of Social Work has just gotten under way. Thirty-one memberships totaling \$160 have been received and properly acknowledged. Our Committee expects to secure about 500 memberships. Upon motion duly made and seconded, it was

Voted to approve the report of the Chairman of the Committee on the Third International Conference of Social Work.

The Secretary called the attention of the Executive Committee to the fact that approximately one-third of those attending the last annual meeting in Montreal failed to register. This resulted in financial loss of from five to six thousand dollars and placed an unfair financial burden upon the members of the Conference who paid their membership fees. After thorough discussion and upon motion duly made and seconded it was

Voted unanimously that beginning with the next meeting of the Conference that all persons attending meetings of the Conference other than the General Sessions shall be required to register before such attendance and show their admission card on going to meetings. This means that all persons not members of the Conference or representing member agencies or who are permitted to register without charge for special reasons such as college students, would be required to become members of the Conference.

It was called to the attention of the Executive Committee that with the increased attendance at the annual meeting of the Conference and also at the Business Session that it has become increasingly difficult to determine when a vote is taken those members who are entitled to vote under the Constitutional regulations of the Conference. No difficult incident has as yet occurred but it would be possible under our present custom for action to be taken at the Business Session of the Conference and then later challenged on the ground of illegal voting. In many cases people who are attending the meeting do not know whether they are entitled to vote or not. After thorough discussion and upon motion duly made and seconded it was

Voted that the Executive Committee reaffirms its belief in the principle by which the right to vote is restricted to members in good standing at the time of the annual Business Session and who were also members in good standing at the time of the last preceding annual Business Session now provided in the By-Laws and authorizes the President and the Secretary to work out details for protecting the voting privilege to legal voting members at the time of the Business Session.

Ever since the Conference adopted the policy of voting for officers by mail the By-Laws have provided that the ballots shall be counted by the so-called Hare method of proportional representation. Mr. Raymond Clapp, who has been Chairman of the Tellers Committee each year during this period, after several years experience with this method of counting the ballots and the principle of proportional representation, reported that the Tellers Committee unanimously recommended that this method of counting the ballots be abolished and that election be determined by the majority vote of ballots cast. The reasons for this recommendation are that despite the most careful instructions issued with the ballots, an unusually large proportion of the ballots have to be discarded because of illegal marking which invalidates them for counting. Second, there has been no apparent difference in the results of the balloting as counted by this method than over the more simple majority method. Third, it complicates the process of counting the ballots so that it consumes an enormous amount of time during the week of the Conference without, so far as the Tellers Committee can determine, affecting the results of the election. Therefore, the following amendment to the By-Laws was presented for the consideration of the Executive Committee. After thorough discussion and upon motion duly made and seconded, it was

Voted that the Executive Committee approve the following amendment to the By-Laws to be submitted to the Conference membership at the next annual Business Session in Atlantic City. The Executive Committee recommends that the By-Laws of the Constitution be amended as follows:

By omitting the last sentence of Section 13, paragraph 9, reading: "The ballots shall be counted and election determined by the so-called Hare method. Regulations for the application of this method shall be developed

by the Executive Committee, and shall be furnished to the Committee of Tellers for their instruction," and substituting therefore: "Election shall be by majority vote of ballots cast."

The Executive Committee instructed the Secretary to provide for rotation of names of candidates for the Executive Committee when preparing the ballots for the election of officers this year.

The question was raised by one member of the Executive Committee as to the procedure for amending the Constitution of the Conference. After thorough discussion and a motion duly made and seconded it was

Voted that the President appoint a Committee of five to reconsider the amending section of the Constitution and present such recommendations for modification as it thought wise. (Subsequently the President appointed the following Committee: Mr. Robert Kelso, Detroit, Michigan, Chairman; Miss Alice Hill, New York City; Mr. Peter Kasius, St. Louis; Miss Violet Kittner, Cleveland and Mr. W. Frank Persons, Washington, D. C.)

Upon presenting its report at the last annual Business Session the Time and Place Committee recommended that the Executive Committee appoint a Special Committee to reconsider the functions of the Time and Place Committee and bring in recommendations for the reorganization of such functions. It was pointed out at that time that the Time and Place Committee is limited in the selection of a city for the Conference to meet in by the invitations that are received. The Time and Place Committee felt that it should not be so limited but should be in a position if it so desired to recommend a city for the Conference to meet in from which no invitation has been received, if there were sufficient reasons for such a recommendation. After thorough discussion and upon motion duly made and seconded it was

Voted that the President appoint a Committee of five to study the functions of the Time and Place Committee and bring in such recommendations as it sees fit for the reorganization of the responsibilities of the Time and Place Committee. (Subsequently the President appointed the following Committee: Mr. Stanley P. Davies, New York, Chairman; Mr. Paul Beisser, Baltimore; Miss Mary Gibbons, New York; Mr. Albert Jewell, Kansas City, and Miss Rhoda Kaufman, Atlanta).

The Secretary presented the following list of organizations which have applied for the status of Associate Group in the Conference for the current year and also those that have indicated that they wished to meet with the Conference as Special Groups. Upon motion duly made and seconded it was

Voted to approve the following organizations as listed.

Associate Groups

American Association for Labor Legislation
American Association of Medical Social Workers
American Association of Psychiatric Social Workers
American Association of Schools of Social Work
American Association of Social Workers
American Association of Visiting Teachers
American Birth Control League
American Legion National Child Welfare Division
American Home Economics Association - Home Economics in Social Work
Department.
American National Red Cross
American Public Welfare Association
American Social Hygiene Association
Big Brother and Big Sister Federation, Inc.
Child Welfare League of America, Inc.
Church Conference of Social Work of the Federal Council of Churches
of Christ in America
Community Chests and Councils, Inc.
Community Chests and Councils, Social Service Exchange Committee
Episcopal Social Work Conference
Family Welfare Association of America
Inter-City Conference on Illegitimacy
Legal Aid Group
Mothers Aid Association
National Association for Travelers Aid and Transient Service
National Board, Young Women's Christian Associations
National Child Labor Committee
National Committee on Volunteers in Social Work
National Conference of International Institutes
National Conference of Jewish Social Service
National Federation of Day Nurseries
National Federation of Settlements, Inc.
National Girls Work Council
National Institute of Immigrant Welfare
National Probation Association, Inc.
National Tuberculosis Association
Salvation Army
Social Work Publicity Council
State Conference Secretaries

Special Groups

American Association on Mental Deficiency
Clinical Psychology Group
Conference on Immigration Policy
International Society for Crippled Children
Life Insurance Adjustment Bureau
National Bureau of Goodwill Industries
National Children's Home and Aid Association
National Committee of Health Council Executives

National Coordinating Committee of Rank and File Groups in Social Work
National Council on Naturalization and Citizenship
National Council for the Physically Handicapped
National Council, Young Men's Christian Associations
Seamen's Agencies

The President of the Conference who is also the Chairman of the Program Committee reported informally on the tentative program plans for the General Sessions and various Sections of the Conference for the next annual meeting.

There being no further business and upon motion duly made and seconded
it was
Voted to adjourn.

*Howard R. King, Jr.,
Gen'l Secy.*